



## **Minutes of the Scrutiny Board**

*Minutes of a meeting held on 31 May 2012  
at the Civic Offices, Fareham*

**PRESENT:**

Councillor D C S Swanbrow  
(Chairman)

Councillor N R Gregory  
(Vice-Chairman)

**Councillors:** Miss S M Bell, T J Howard (deputising for J V Bryant), Mrs M E Ellerton, J S Forrest and Mrs K Mandry.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J V Bryant, P W Whittle, JP and Miss T G Harper.

**2. MINUTES**

RESOLVED that the minutes of the Scrutiny Board meeting held on 22 March 2012 be confirmed and signed as a correct record ([sb-120322-m](#) refers)

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements from the Chairman.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

## **6. NEW STANDARDS REGIME ARRANGEMENTS**

The Board considered a report by the Director of Regulatory and Democratic Services which requested the Boards comments on the revised Role of the Chairman and the Functions of the Audit and Governance Committee prior to consideration of this matter by the Executive (copy of report [sb-120531-r03-gwh](#) circulated with agenda and appended to signed minutes).

It was AGREED that the revised role of the Chairman of the Audit and Governance Committee, as detailed in Appendix A of the report and the functions of the Audit and Governance Committee, as detailed in Appendix B of the report, are recommended to the Executive and Council for approval.

## **7. GOVERNANCE ARRANGEMENTS**

The Board considered a report by the Director of Regulatory and Democratic Services which highlighted the Executive Leader and Executive governance arrangements that are currently in place within the Council and options available to the Council, under the Localism Act 2011, to change these arrangements (copy of report [sb-120531-r01-lus](#) circulated with agenda and appended to signed minutes).

It was AGREED that:

- (a) the Scrutiny Board note the content of this report and that a review of the Scheme of Delegation relating to the Executive Functions is currently being undertaken and will be reported to Council; and
- (b) the Scrutiny Board recommend to the Executive and Council that there is no desire to change the current governance arrangements.

## **8. REVIEW OF THE SCRUTINY BOARD'S WORK PROGRAMME FOR 2012/13**

The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2012/13 (copy of report [sb-120531-r02-awa](#) circulated with agenda and appended to signed minutes).

It was AGREED that the revised work programme, as detailed in Appendix A of these minutes, be accepted.

## **9. EXECUTIVE BUSINESS**

The Chairman invited members to indicate if they wished to consider any item of business dealt with by the Executive since the last meeting of the Board. There were no items of Executive business considered.

(The meeting started at 6:00pm  
and ended at 6:40pm).

**APPENDIX A****SCRUTINY BOARD –WORK PROGRAMME 2012/13**

<b>DATE</b>	<b>SCRUTINY BOARD ITEM</b>
31 May 2012	Review of the work programme 2012/13 New Standards Regime Arrangements Governance Arrangements
5 July 2012	Review of the work programme 2012/13 Annual Report on the Performance of the Fareham Community Safety Partnership Scoping Report for the review of the Portchester Crematorium Joint Committee Scoping Report for the Review of the Fareham & Gosport Clinical Commissioning Group
27 September 2012	Review of the work programme 2012/13 Finance Strategy 2012/13 Scoping Report for the Review of the Youth Initiative at Genesis
22 November 2012	Review of the work programme 2012/13 Scoping Report for the Review of The Environment Agency
24 January 2013	Preliminary overall review of work programme 2012/13 and draft 2013/14 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2012/13 Housing Revenue Account Budget and Capital Plans 2012/13
21 March 2013	Final review of work programme for 2012/13 and draft for 2013/14

**OUTSTANDING ITEMS TO BE PROGRAMMED**

- Portchester Crematorium Joint Committee
- Fareham and Gosport Clinical Commissioning Group
- Youth Initiative at Genesis; and
- The Environment Agency.